

City of Hayward  
20532 810<sup>th</sup> Avenue  
Hayward, MN 56043  
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## OWNER-AGENT AGREEMENT

\_\_\_\_\_ (“OWNER”) grants

\_\_\_\_\_ (“AGENT”) the  
authority to act as OWNER’S agent for the limited purpose of paying the City of  
Hayward (“CITY”) for water and sewer services to OWNER’S property located at

\_\_\_\_\_ Hayward, Minnesota (THE “PROPERTY”)  
until such time as OWNER terminates this agreement and notifies the City of such termination  
or the City terminates the agreement for repeated delinquent payments and notifies the  
OWNER. This limited relationship additionally authorizes AGENT to serve as a joint-account  
holder with OWNER on OWNER’S City utility account for the Property in order for AGENT to  
receive copies of all invoices to OWNER and to submit payments directly to the City. OWNER  
acknowledges that in the event delinquent charges accrue on the City utility account for the  
Property during the term of this agreement, OWNER shall be responsible to the City for paying  
any such delinquent charges, irrespective of the terms of the relationship between OWNER and  
AGENT. OWNER further acknowledges the failure to pay any such delinquent charges will result  
in the City certifying such delinquent amounts to the Freeborn County Auditor for collection  
with property taxes pursuant to Title 8, Chapter 1, Section L of the City Ordinances.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_; effective the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**OWNER**

**AGENT**

\_\_\_\_\_

\_\_\_\_\_

Printed Name

Printed Name

\_\_\_\_\_

\_\_\_\_\_

Signature

Signature

Address to Mail Invoices if different than property address: \_\_\_\_\_

\_\_\_\_\_